**H.O.P.E. Meeting Minutes**

**October 20, 2014 – 6:30 p.m. Heyworth Elementary School Library**

**Attendees: Jenn Littrel, Emilie Shoop, Amy Roerig, Michelle Wills, Kira Stevens, Karen Bell, Barb Sparks, Becky Barnes, Victoria Crow, Theresa Ory, Lisa Maas, Christy Tate, Lisa Dahlhauser, Amy Ruppert, Ashley Schwendy, Brian Bradshaw**

**\*\*\* Call to order – Lisa Maas \*\*\* 6:32pm**

**Administrative**

* **Secretary’s Report- Ashley**
* **September Minutes were reviewed and approved**
* **Motion to approve by Lisa D., seconded by Amy R**
* **Treasurer’s Report – Barb**
* **Ending balance: $37,882.38**
* **This includes Hornet Walk t-shirts and laminator purchases**
* **Budget is accessible at HOPEtreasurer@gmail.com**
* **Please make sure you put Barb’s name on any correspondence/receipts placed in the HOPE mailbox that you need to get to her. Email her if you have questions (barb.sparks@yahoo.com)**
* **Motion to approve by Jen, seconded by Amy R.**

**Old Business**

* **Fundraising**
* **Market Day Report – Jenn L** 
  + - **November- Pennies for Pies: kickoff on Monday (Oct. 27- Nov 5)**
    - **We bought 96 pies last year with money collected**
    - **We have been challenged to sell 700 pies this year; 2 pies per student**
    - **Will post class updates on Facebook**
    - **Market Day has prizes for top 3 students**
    - **Classrooms- don’t like pie parties; will do gift cards instead**
    - **Now tax exempt**
    - **Need volunteers the night of delivery (Nov. 12th 5-6pm)**
    - **Need someone to help make reminder calls the night before**
    - Discussed need to find individuals to shadow Jenn that could take over Market Day next year. **If you are interested in working on this committee in the future, this event would be a good one to help with.**
  + **Box Tops Report – Brooke M. & Kira S.** 
    - **Bags with suckers were sent home as reminders**
    - **November 3rd deadline**
    - **No contest this time**
  + **Meijer, Tyson & Campbell’s Reports – Kelly F & Karen Maharas**
    - **No new updates**
* **Dine Out Fundraisers- Denise & Christy**
* **Chuck E Cheese- New Year’s Eve 3-9pm; kids will get stickers for tokens**
* **Godfathers cards- 100% profit; stay away from sales aspect**
* **Kohl’s Cares Grant**
* **Not qualified without having 501 3c**
* **There are other things we haven’t qualified for in the past because of not having this**
* **This will be looked into further as paperwork is extensive**
* **Would need a committee to maintain in the future**
* Jenn L. has experience with maintaining records for 501c as part of her Treasurer role on Sting.  Barb to meet with Jenn L. to discuss further.

**Other Business**

* **Hornet Walk- Michelle W. & Amy Roerig**
* **Great job, Michelle and Amy!**
* **Raised $16,016.87**
* **Received $495 in donations; business donations down**
* **Winners: Mrs. Hadden’s class, Ava and Angelina Rivera, Braden Kletz**
* **Volunteers were able to purchase t-shirts this year**
* Student designed t-shirts driving need to start committee meetings in April.
* **Recommended that committee chairs are voted in sooner; need to be in place by April- will vote in January**
* **Advertise next year by showing what we purchased with previous year’s earnings (ex. Laminator, teachers’ grants, etc.)**
* **Homecoming Parade – Christy T**
* **16 students on the float**
* **Spent $112.40**
* **Feedback: Exciting for kids, but teachers would prefer to watch**
* **Recommendations: Have a committee to decorate float; include students based on earning level instead of top class**
* **Open House - Ashley S & Karen B**
* **$268.14 spent**
* **Purchased 800 cookies from Subway; had a few containers of lemonade left**
* **Feedback: Slideshow was great**
* **Hornet Resale – Casie Smith & Becky Barnes**
  + **$98 profit**
* **Santa Breakfast- Amy Ruppert, Casie S., Brooke M.**
* **December 6 (8-10:30am)**
* **Decorate the night before**
* **Cookie walk, face painting, photos**
* **Looking for a Santa**
* **Parent/Teacher Conference Meal- Kira S & Amy Roerig**
* **Nachomamas- vouchers have been distributed to staff**
* **Signupgenius has been sent out- need one more person @3pm slot**
* **After school program will be in café- need to make arrangements**
* **Maybe set-up in front of school for more visibility?**
* **Put signs up to advertise during conferences**
* **3:30-5pm teachers, 5-7pm public**
* **Butterfly Garden/Grounds- Lisa D. & Jyll S.**
* **Will wait until Spring to work on concrete**
* **Will be applying for Lowe’s Grant**
* **Playground- Kelly & Brian**
* **Will wait until Spring to finish mulch; need to determine what kind of mulch we need**
* **Lisa D. will connect with Brian regarding this**
* **Chair/Co-Chair Guidelines and Planning Forms- Christy Tate**
  + **HOPE website has been updated. Committee descriptions will now be found on the website. Will reach out to Chairs/Co-chairs for details to add to website. This can be found on the How Can I Help section.**
  + **Forms will be expected to be filled out by committee chair/co-chairs; forms will be uploaded to Dropbox. Login info to come**
  + **Need to remain consistent with budget, donation and bylaw guidelines**
  + **Committee chair/co-chairs are encouraged to advertise on Facebook**
* **Principal’s Report**
* **New secretary- Julie Dusenberry**
* **BMX Assembly this Wednesday**
* **Teacher’s Report**
* **No new items**
* **Around The Room – other topics**
* **Nothing at this time**
* **Adjournment 7:54pm**