**H.O.P.E. Meeting Minutes**

**April 13, 2015 – 6:30 p.m. Heyworth Elementary School Library**

**Attendees: Ashley Schwendy, Barb Sparks, Michelle Wills, Kira Stevens, Kelly Fields, Rhonda Bachman, Christy Tate, Emilie Shoop, Anna Hanrahan, Wendy Corbly, Nancy Friedrich, Richelle Brannock, Chuck Brannock, Karen Maharas, Victoria Crow, Lisa Maas, Karen Bell, Amy Ruppert, Theresa Ory, Denise Carlton, Molly Post, Beth Reeser, Jen Littrell, Brian Bradshaw**

**\*\*\* Call to order – Lisa Maas \*\*\* 6:35pm**

**Administrative**

* **Secretary’s Report- Ashley**
* **February Minutes were reviewed and amended. No free books for Campbell’s last month.**
* **Motion to approve by Emilie, seconded by Theresa**
* **Treasurer’s Report – Barb**
* **Ending balance: $45,738.14**
* **Changes: Teachers grants paid, 2 State Farm grants received (for Hoedown), Meijer Community Rewards, Chuck E Cheese**
* **Motion by Karen to approve budget, seconded by Kelly**

**Old Business**

* **Fundraising**
* **Market Day Report – Jenn L** 
  + - **Rep will only be available during pie sales.**
    - **Cash will no longer be accepted- check and credit/debit card only**
    - **Made $120 in March; deadline for April is Thursday**
    - **Average sales are $1200; bonus if we go over $1400**
    - **Looking into getting more forms to put in the public library; possibly only send forms to the youngest sibling instead of per student**
    - **Use Facebook for deadline announcements**
    - **Planned June and August sales**
    - **Need to identify chair and co-chair positions**
  + **Box Tops Report – Brooke M. & Kira S.** 
    - **Check is coming for $1,534.60**
    - **Reminder sheets will go out at the end of the school year**
    - **Will coordinate with Campbells/Tyson for next year**
    - **We need to submit more frequently because of expiration dates. Would like to submit again this year.**
    - **Pushing Labels vs Box Tops**
    - **Trying to figure out the easiest way to collect them. It’s more difficult to remove them from the sheets when they are incorrectly placed.**
    - **Looking at more contest options**
    - **Need to budget more for postage**
    - **Need to figure out the right calendar- don’t want to send out too many papers throughout the year.**
    - **Need to get more people involved- make it known what the money is used for**
  + **Meijer, Tyson & Campbell’s Reports – Kelly F & Karen Maharas**
    - **Campbells: No updates**
    - **Meijer: No Updates**
    - **Tyson:** 
      * **Have 64 labels saved for next school year. Need 100 labels for free books**
      * **Hoping to send in 200 next year**
      * **Thinking about doing a travelling trophy instead of spending money on gift cards/prizes**
* **Dine Out Fundraisers- Denise & Christy**
* **Chuck E Cheese: Earned $312.93 from Spring Break fundraiser**
* **Shoperoo**
  + **Currently at about 54,000 points which got us to our $100 goal**
  + **At 100,000 points we’ll earn $200**
  + **Time period runs through July 31. August 1st starts the new school year**
  + **A check will be sent in the fall.**
  + **We need to associate our account with our HOPE tax ID**
  + **We can now start sharing on Facebook**
  + **Make sure to take advantage of referral bonus points**

**Other Business**

* **2015-2016 Committees**
  + **Chair/Co-chair positions will be voted on next month for the following committees:**
    - **Butterfly Garden, Market Day, Box Tops, Campbells/Meijer/Tyson, Dine-Out, Homecoming Parade, Welcome Back Breakfast, Open House, Parent/Teacher Conference Meal**
  + **We’ve worked on simplifying these roles by creating paper trails- documentation of past events**
  + **Website will be update with committee descriptions and roles**
* **Hoedown**
  + **A sign has been posted on the fence near the southwest side of the school**
  + **The Facebook page is growing and donations are still coming in**
  + **A list of auction items will be handed out as people come in**
  + **An assembly will be held for the students on the 23rd**
  + **Signupgenius is going well- another one will be sent out to the database.**
    - **38 of 40 1st shift slots filled**
    - **17 of 40 2nd shift slots filled**
    - **12 of 40 3rd shift slots filled**
  + **Food and drink:** 
    - **528 bottles of water**
    - **192 diet soda**
    - **492 orange soda**
    - **180 root beer**
    - **Cake Walk items- 31 donations so far**
    - **Food order has been placed- covered by State Farm grant**
    - **Bread vendor is donating buns**
    - **Bloomington meat- 60 lbs donated, 60 lbs ordered**
    - **Ice- some stashed in coolers- Caseys or Big D in Clinton (check for donations)**
    - **Need to get candy for the movie theater**
    - **Wanting to do canned lemonade instead of powder- easier to maintain**
    - **Possibly will sell leftovers at the end of the event**
    - **Leroy IGA has donated several beverages**
    - **Need to order popcorn- Gold Medal- 1 box is $43**
  + **Photo papers- confirm leftovers with Kelly from Carnival- can be ordered through the school for a discount**
  + **Debit/Credit cards- Maybe an option in the future; can look into using the service we use for our food pay**
  + **Still need tables- check with the fire department**
  + **Friday 3:30pm decorate and dine- 2 hrs of decorating, food catered in**
  + **Need to pick up balloon tank rental**
  + **500 tickets sold so far**
  + **Parking at the village-downtown parking**
  + **Buzz will advertise in 8 papers**
* **Staff Appreciation**
  + **The next meeting is April 20 at 6:30 pm**
  + **Signupgenius being sent out before the end of the week**
  + **Contact Ashley or Theresa for more info**
* **Hornet Games**
  + **Fire department will be here- target practice game**
  + **Signupgenius will go out after Hoedown/Staff Appreciation**
  + **Will need at least 2 parents per class to volunteer; they will stay with their child**
  + **4 main areas**
  + **The movie has been moved to a different day**
  + **There will be sno-cones and cotton candy on the kindergarten playground**
  + **Share details with Staff at upcoming Monthly Staff Meeting**
* **Hornet Walk**
  + **Homecoming is the last weekend in September**
  + **T-shirt design will be voted on by students**
  + **Will re-arrange for top students to ride on the HOPE float**
  + **May need more committee members**
* **Hornet Pride T-Shirt Design Vote**
  + **Vote on the design and color before you leave the meeting**
* **2015 HOPE Officer Nominations**
  + **Voting will take place at May HOPE meeting**
  + **Vice President**
    - **Amy R. nominated Denise Carlton, Kelly seconded**
    - **Kira nominated Emilie Shoop, Karen M. seconded**
  + **President**
    - **Amy R. nominated Christy Tate, Wendy seconded**
* **HOPE Grants**
  + **Discussed background of grants**
  + **7 grants were voted on.**
  + **Vote based on the criteria listed; don’t vote based on a comparison to the other grants**
* **Staff Survey Results**
  + **44.7% of staff want money allocated to Chromebooks**
  + **31.6% toward teacher’s grants**
  + **39.5% toward an increase in teacher classroom money/gift**
  + **63% want teacher money moved to the beginning of the school year- vote in with budget next month**
  + **District will buy 2 chromebook carts (total of 7 carts)**
  + **1 chrome cart is $10,000 ($13,000 for touch screen)**
* **Kindergarten Registration**
  + **Only for new families**
  + **Ashley and Christy will be setting up a HOPE table at the upcoming kindergarten pre-registration**
  + **Could use one more volunteer**
* **Principal’s Report**
  + **Last day of school will be June 3rd with 2pm dismissal**
  + **All school movie will be that morning**
  + **Wed. August 19th will be the first day of school**
  + **Mrs. Wentworth is retiring**
  + **Benchmark/MAPP/PAARC testing is coming up**
* **Teacher’s Report**
* **Thank you to HOPE from the staff.**
* **No other updates**
* **Around The Room – other topics** 
  + **None**
* **Adjournment 8:38pm**